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**PROTECTION AND PERMANENCY TRANSMITTAL LETTER, 25-19**

**TO:** Service Region Administrators  
Service Region Administrator Associates  
Service Region Clinical Associates  
Regional Program Specialists  
Family Services Office Supervisors

**FROM:** Kelli Root, Assistant Director II

**DATE:** May 22, 2025

**SUBJECT:** SOP C8.2, C9.5, C9.5.1 DPP-157 and DPP-159

This transmittal letter notifies staff of edits to the following forms and SOP related to [922 KAR 1:140](#) updates:

[C8.2 Background Checks for Kinship Care Providers or Relative Caregivers](#)  
[C9.5 Background Checks for Foster and Adoptive Parents](#)  
[C9.5.1 Child Abuse/Neglect Central Registry and Fingerprint Checks for Resource Parents](#)  
[DPP-157 Background Check Request for Adolescent or Cabinet Exempt Household Members or Individuals Not Enrolled in KARES](#)  
[DPP-159 Background Check Request for Relative and Fictive Kin Caregivers, or Adolescent and Adult Household Members](#)

If you have questions regarding this transmittal letter, please contact:

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